



Decrofting Application – Section 17/18 Feu

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To avoid delays, please ensure you answer all relevant questions and provide all documents requested to the address above. Failure to do so may mean we have to return your application.

Please note that any information you provide is part of an open process and made available to other parties involved in the process. Your information would also be released under a Freedom of Information enquiry subject to any disclosure exemptions under the Data Protection Act 1998.

IMPORTANT INFORMATION

We will make a decrofting Direction where the application is made in respect of a croft, the conveyance in Feu of which was granted under section 17 or 18 of the Crofters (Scotland) Act 1955.

Section 17 Feus were granted to absentee crofters, who obtained Title to the croft house site following action by the Commission to terminate their croft tenancy.

Section 18 Feus were granted to aged crofters who gave up their croft tenancy on condition they obtained Title to the croft house site.

Section 17 and 18 Feus were discontinued when the Crofting Reform (Scotland) Act came into effect on 10th June 1976. However, the land to which they relate continues to be subject to the Crofting Acts until a decrofting Direction has been granted by us.

If the site is jointly owned, details of all owners must be provided and all owners must sign the declaration at the end of this form.

Further guidance can be found in our decrofting leaflet and policy guidance which is available on our website or by contacting us at the above phone number.

CROFT AND CONTACT DETAILS

1 Croft Details

Croft Name:		
Parish:		
Register Number:		Agricultural Code Number:

2 Applicant Details

Surname:		Title:
Forename(s):		
Date of Birth:		
Main Residential Address:		
		Post Code:
Telephone:		
Alternative Telephone:		
E-mail Address:		
I agree to communication regarding this application by e-mail		Yes <input type="checkbox"/> No <input type="checkbox"/>

3 Agent Details for Applicant (only if applicable)

Name:		
Postal Address:		
		Post Code:
Telephone:		
Alternative Telephone:		
E-mail Address:		
I agree to communication regarding this application by e-mail		Yes <input type="checkbox"/> No <input type="checkbox"/>

APPLICATION DETAILS

IMPORTANT INFORMATION

You can only apply for a decrofting Direction for a site conveyed by a section 17 or 18 Feu if you are the owner.

We require to see a copy of your Title Deeds or the Land Certificate for the area applied for.

Your decrofting application must be accompanied by a location map and a site map. All maps must be clear and legible. You will find examples of the standard of maps we require at Appendix 1. Maps that do not meet our required standard will result in your application being returned. Maps that meet this standard can be acquired from local authorities, architects, surveyors and distributors of Ordnance Survey maps can be found by searching the Internet (an example site is shown here but there are others available: <http://www.ordnancesurvey.co.uk/oswebsite/business/land-and-property/planning-application-mapping.html>).

The area to be decrofted will be drawn on to our computer mapping system. Ideally you should send us original colour maps. Maps that have been photocopied several times lose their quality and accuracy.

Our guidelines meet the Registers of Scotland map criteria for Title maps.

4 What is the extent of the area you are applying to decroft? _____ ha

5 Is the area applied for enclosed (eg with existing fences/walls)? Yes No

If 'Yes', please provide details: _____

EXISTING GRANTS DETAILS

6 Have you received assistance from the Crofters etc Building Grants & Loans Scheme (CBGLS) for the house? Yes No

If 'Yes' please provide, if known, your:

Client Reference Number: _____ Debtor ID: _____

APPLICANT/AGENT PLEASE SIGN THIS PAGE

7 I confirm the following documents are attached to this application:

Copy Title Deeds or Land Certificate

Title Map

Site Map

8 Declaration

This application is submitted under sections 24 and 25 of the Crofters (Scotland) Act 1993 and the area applied for should cease to be croft land.

I declare that, to the best of my knowledge, the information I have given in this application is correct.

Signed _____
Applicant/Agent

Date _____



Signed _____
Applicant/Agent

Date _____

What Happens Next?

- When we receive your application, we will send you or your agent an acknowledgement letter within 5 working days.
- We will normally issue a Direction within 6 weeks.

Appendix 1 Example Site Map

-  Proposed Decrofting
-  Vehicular Access

10. Up-to-date Ordnance Survey map: we use Ordnance Survey maps, so it helps us considerably if you use the same background map so we can accurately position your site.

9. Access: clearly show any vehicle access to the rest of the croft (preferably in green)

8. Map Scale: should be between 1:500 and 1:1,250. This scale usually gives good detail of the proposed area to be decrofted and enough *surrounding local features* like fences, rivers, buildings and roads that will allow us to accurately position your site.

7. Scale bar and text: a scale bar and text will help us identify any photocopying issues and allow us to check your boundary measurements.

6. North arrow: so we can orientate your map when trying to locate the croft.

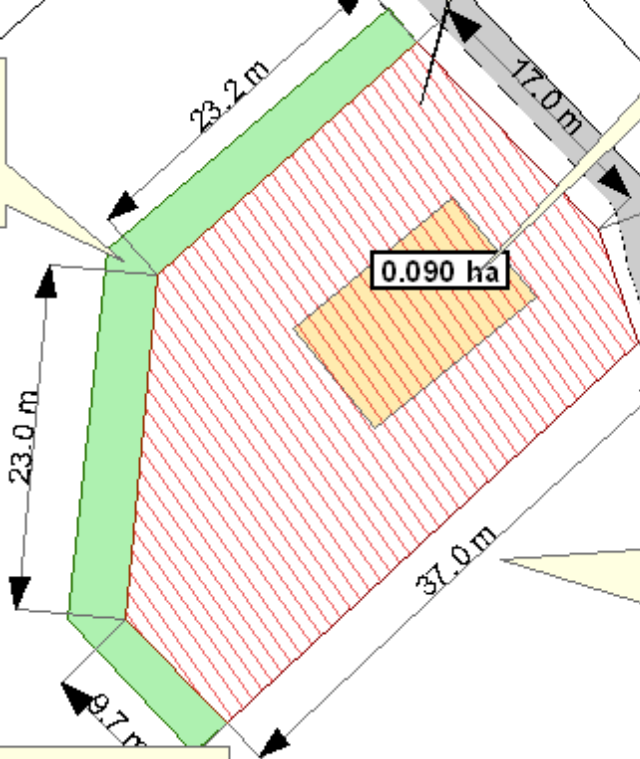
5. Map Coordinate: of the middle of the site in national grid 6 figure format (eg: NG 033 836). This makes it very easy for us to locate your site.

1. Area to be decrofted: the boundaries of the proposed area to be decrofted (preferably marked in red with 45° hatching) must be clearly visible compared to the background map

2. Extent: show the proposed area in hectares to 3 decimal places eg 0.090 ha. (0.001 ha = 10m²)

3. Dimensions: label the length of each boundary line, in metres to one decimal place eg. 37.0 m. All boundary dimensions should be stated as we use these dimensions to draw the area on our computer mapping system

4. Map Size: the minimum size of any single site map is A4 and the maximum size of any single site map is A3. This is due to scanning and photocopying limitations.



GRID REF: NG 033 836

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